



Evidence Packaging

Revised 07-2017

Purpose: To encourage Criminal Justice students to improve their ability to properly collect, package, and secure items of evidence.

Description of Event: This is a single person event. There will be one station set up for the participant to collect, package, and seal three items of evidence. Each station will be set up prior to each participant's arrival. A judge will be overseeing the event but will be observing only. The judge will record each participant's starting and ending time. Each student will have a total of 15 minutes for this event.

Limit: 3 students per chapter.

Dress Code: Appropriate dress to include; business attire, chapter uniform or other attire appropriate for the competition, or as directed by your chapter advisor.

Rules:

1. To be eligible for the competition a student must be enrolled in a secondary public service education program or a program completer as recognized by Florida Department of Education.
2. Students will be issued an event reporting time (which will be five minutes before the event begins). If you are late, you will be disqualified. The team advisor will be responsible for scheduling the reporting times with the chairperson at the beginning of the conference.
3. All competitors must dress in a professional manner. This may include attire that is functional for evidence collection and packaging, such as a jumpsuit or crime scene processing outfit like those utilized by law enforcement agencies or chapter uniform.
4. Personal protective equipment (minimum of gloves), collection materials (minimum of paper and plastic bags, evidence tape), and documentation materials (minimum of a Sharpie) must be supplied by the student/chapter.
5. There will be a station set up for each student prior to their arrival. There will be three different types of evidence at each student's station. There may be more than one of each type of evidence. In this case, the multiple items must be packaged together properly.
6. Students will not be able to see their items of evidence prior to the start of the 15-minute event time.
7. Students are to package each type of evidence together. If there are multiple bags for a particular type of evidence, they need to be grouped together.
8. The seals on the packages should be signed with a minimum of a signature, identification number, and date.
9. The evidence bags should contain in Sharpie, at a minimum, the following: Case type, case number, description of item, where it was located, name of person collecting item, and date that



it was collected.

10. Evidence bags will be submitted to the judge when, or before, the time limit expires.
11. The judges will notify each student when they have 1-minute remaining at the packaging station.
12. Students are not allowed to converse with any judge, for any reason, once the timed event begins. However, if a judge speaks to a student, the student may answer.
13. The judge has the final decision on scoring based on the student's overall performances.
14. Discussing any part of the event with another student could render disqualification for both students.
15. The event will start every 20 minutes.
16. The three (3) members of the chapter will compete at the same time.

Required Personnel:

1 Judge
Judges score sheets

Facilities and Equipment:

1 Room
7 Tables
7 Chairs
180 pieces of evidence (Estimation)



Evidence Packaging Scoring Guidelines

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Name of Participant _____ Final Score _____

Chapter _____

Judge's Name _____ Judge's Signature _____

Points Values

1-2 points if poor quality

3 points if average quality

4-5 points if above average quality

Evidence Item 1 (15 Points Possible)

Skill	Score
1 Correct packaging	_____
2 Correct labels	_____
3 Correct seals	_____

Evidence Item 2 (15 Points Possible)

Skill	Score
1 Correct packaging	_____
2 Correct labels/seals	_____
3 Correct seals	_____

Evidence Item 3 (15 Points Possible)

Skill	Score
1 Correct packaging	_____
2 Correct labels/seals	_____
3 Correct seals	_____

General neatness of evidence bags (10 points Possible)

Total points

	55 possible
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Evidence Packaging Judge's Winner Sheet

1st Place School

Student

2nd Place School

Student

3rd Place School

Student

4th Place School

Student

5th Place School

Student