



## Extemporaneous Speaking

Revised 07/2017

**Purpose:** To encourage Public Service Occupation students to improve their ability in organizing and presenting information about an assigned topic in an extemporaneous manner.

**Description of Event:** Contestants shall report to a designated holding room or area at the time they signed up for during the opening ceremony. Each contestant shall be called by number to a preparation room and after being presented the topic by the chairman, will have ten (10) minutes to prepare a speech of 2-4 minutes in length. At conclusion of the preparation time, the contestant shall be introduced to the judges by number.

**Limit:** 3 students per chapter

**Dress Code:** Appropriate dress to include; business attire, chapter uniform or other attire appropriate for the competition, or as directed by your chapter advisor.

### Rules:

1. To be eligible for the competition a student must be enrolled in a secondary public service education program or a program completer as recognized by Florida Department of Education.
2. The topic will be selected by the judges or the chairman of the event.
3. Contestants will sign up for the event at the opening ceremony.
4. Contestants shall report at the appropriate time to a holding area until their name is called. The contestant will be called, presented the topic, and given 10 minutes to prepare a 2-4-minute speech. One 3" x 5" index cards will be provided and notes made on this card during preparation time may be used during the delivery of the contestant's speech.
5. At the conclusion of preparation time, the contestant shall be introduced to the judges by name and will present his/her speech, using no reference other than "3 x 5" index card.
6. The extemporaneous speech shall be two to four (2 - 4) minutes in length. The time penalty shall be **2 points** for each 15 seconds or greater fraction thereof for speeches under two or over the four minutes.
7. The timekeeper shall present flash cards advising the contestant of the time remaining at 2 minutes, 3 minutes, 3½ and 4 minutes. The timekeeper shall advise the chairman of the judges of a time penalty.
8. Should a tie occur within a section, judges will use scores on the rating sheet section(s) with the highest point value(s), in descending order, to break the tie.
9. Printed materials shall not be allowed in the holding or preparation rooms. Pencils or pens and a "3 x 5" cards will be provided for each contestant in the preparation room.

### Required Personnel:

1. One Chairman
2. One timekeeper



3. One or two judges (It is recommended that at least one judge have a background in public service professions and one experienced in public speaking.)
4. One or two Courtesy Corps members per section.

#### Facilities and Equipment:

1. Room with lectern, desk chairs for judges and chairs for observers
2. Holding room/area with sufficient number of chairs for contestants
3. Preparation room with table and chairs
4. Two (2) stopwatches, flash cards (2, 3, 3½, 4 minutes).
5. Hand calculator(s)
6. Pencils or pens and "3 x 5" index cards for each contestant
7. Prompt
8. Note pads and pencils for judges
9. Cups and water



## Extemporaneous Speaking Scoring Guidelines

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Student Name \_\_\_\_\_ Final Score \_\_\_\_\_  
 Competition Order Number \_\_\_\_\_

Each competency will receive points as valued by the judge(s). Contestant's total score may vary based on the procedure(s) selected. The chairperson or the judges will deduct the time penalty. The time penalty shall be **2 points** for each 15 seconds or greater fraction thereof for speeches under two minutes or over four minutes in length. Clothing or equipment penalty points (*maximum - 5*) will be subtracted once per contestant.

Judge's Name \_\_\_\_\_ Judge's Signature \_\_\_\_\_  
 Judge's Name \_\_\_\_\_ Judge's Signature \_\_\_\_\_

### Points Values

Excellent =16-20

Superior =11-15

Good =6-10

Poor = 0-5

#### Content

Accurate information \_\_\_\_\_

Coverage of topic assigned \_\_\_\_\_

#### Organization

Opening \_\_\_\_\_

Closing \_\_\_\_\_

Cohesion of body \_\_\_\_\_

Speech \_\_\_\_\_

#### Delivery

Voice (pitch, tempo, quality) \_\_\_\_\_

Stage presence (appearance, poise, posture, eye contact) \_\_\_\_\_

Diction \_\_\_\_\_

Grammar \_\_\_\_\_

Pronunciation \_\_\_\_\_

Total points \_\_\_\_\_

Less dress penalty \_\_\_\_\_

Less time penalty \_\_\_\_\_

Final score \_\_\_\_\_



## Extemporaneous Speaking Judge's Winner Sheet

1st Place School

Student

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2<sup>nd</sup> Place School

Student

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3<sup>rd</sup> Place School

Student

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4<sup>th</sup> Place School

Student

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5<sup>th</sup> Place School

Student

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